

Consultation tool for computer resources on the French language

2017-2018 or 2018 ORDER FORM FOR INSTITUTIONAL SUBSCRIPTIONS

Please return this Order form to the ATILF laboratory whose address is below

Paying on-line : <https://arcas.atilf.fr/paiementfrantext/>

Cost of the subscription for one year: 370 € HT.

(from October 1st to September 30th or from January 1st-December 31st)

The subscription comes into effect upon receipt of this order form (paper version only).

This subscription covers 50 workposts V4. Supply the list of the addresses IP under electronic file in frantext@atilf.fr

If you know your subscriber reference (**Cxxx**) please indicate it here

ABOUT THE SUBSCRIBER:

Name of the institution

Address

Postcode/Zipcode, Town/City

Country

Phone n°

e-mail

Details of your technical representative (the person who will liaise with ATILF)

Surname

First name

Phone n°

e-mail

BILLING ADDRESS (IF DIFFERENT FROM THE SUBSCRIBER'S ADDRESS):

Name of the institution

Address

Postcode/Zipcode, Town/City

Country

Phone n°

e-mail

Intra-Community VAT Number

Your order references

IP ADDRESSES : ON IT SUPPORT

This order form must be signed by the person authorized to approve spending

Date :

Signature and stamp of the institution

In compliance with the aforementioned French "Data Protection and Individual Liberties Act", you have the right to access, modify and reject all personal data concerning you. You can exercise this right by sending an e-mail to: frantext@atilf.fr

Terms and Conditions for subscriptions to "FRANTEXT", a consultation tool for computer resources on the French language

A subscription to "Frantext" a consultation tool for computer resources on the French language can only be taken out by organizations working in the fields of teaching and research.

A subscription can cover either the calendar year, from January 1st to December 31st, **or the University teaching year**, from October 1st to September 30th. The cost of the subscription is a flat-rate amount covering the period selected.

1. Institutional subscriptions:

This kind of subscription can be taken out by teaching establishments, Universities, University libraries, Laboratories or Research Centres, Information Centres, Libraries, Mediatheques, editors, etc.) :

The subscription fee of 370€ (excluding taxes) H.T. allows the subscriber to connect up 50 machines simultaneously to the service (exclusivity address IP V4).

Please return the print copy of the "Institutional Subscription" form filled in and signed by the person from your organization who is authorized to approve spending. Forms that are incomplete, illegible or wrongly filled-in will not be accepted.

Payment:

The fee must be paid upon receipt of the invoice sent by our accounts department.

2. Individual subscriptions:

This kind of subscription can be taken out by researchers, teacher-researchers, doctoral students and editors.

The fee for an individual subscription is 42 € including taxes (35 € excluding taxes). The individual subscriber should pay this fee and not the organization he or she belongs to or works for (university etc.).

Please return the print copy of the "Institutional Subscription" form filled in and signed with the **stamp of the organization you belong to or work for** along with a cheque or bank transfer order.

You will then receive a **personal and confidential** password by e-mail.

Forms that are incomplete, illegible or wrongly filled-in will not be accepted.

Payment methods:

You should pay by either bank transfer or cheque.

The cheque should be made out to "l'Agent Comptable Secondaire du CNRS" (CNRS Accountant) and sent with the subscription form. These are our banking details.

Bank Code	10071	Branch identifier	TPNANCY TRES GALE
Branch Code	54000	IBAN code	FR76 1007 1540 0000 0010 0257 850
Account Number	00001002578	BIC code	BDFEFRPPXXX
Key	50	Account holder	Agent Comptable secondaire du CNRS - DCE

3. How to renew institutional or individual subscriptions:

These subscriptions are NOT automatically renewed.

Before December 31st for a calendar year subscription and September 30th for a university teaching year subscription, all subscribers should send us the original print copy of the subscription form along with (for individual subscribers) the cheque or bank transfer order for payment of the fee.

Therefore if we do not receive your subscription form for the date corresponding to your subscription period (December 31st or September 30th) we will not be able to maintain your access to the service.

We update the IP addresses and subscribers' access codes on our servers on November 1st and February 1st.

4. Invoicing:

Pro forma invoices cannot be provided.

The subscription fees are set by the CNRS executive board and no discounts shall be given on those fees.

5. Statistics:

Given that there are different ways of connecting to the Frantext consultation tool (recognition of a user's IP number, administration by proxy or different types of classes), overall statistics are compiled about all users and are used by ATILF solely for internal technical reasons linked particularly to evaluating and defining how to improve the Frantext consultation tool. Therefore statistical reports on usage cannot be provided for subscribers.

**NOTE: Please do not send this page with your order form.
Please do not send this order form by fax. Thank you.**